

EMERALD GREEN LAKE LOUISE MARIE WATER COMPANY

Board of Directors Meeting Minutes

Date:	March 19, 2026
Time:	Regular Meeting
Location:	Emerald Green
Meeting Type:	Regular Board Meeting

I. CALL TO ORDER

The meeting was called to order by Nick. The Pledge of Allegiance was recited.

II. ROLL CALL / ATTENDANCE

Present:

- Nick
- Margaret
- Len
- Dan
- Anthony

Absent:

- Zach

III. FINANCIAL REPORT

Nick presented the financial update for the water company:

- **Net Income Year-to-Date:** \$66,131 (significant improvement over previous year's negative \$23,591)
- **Total Income Increase:** 39.2% increase, led by water service and metered sales
- **Expense Reduction:** 0.4% reduction year-over-year
- **Total Bills Accumulated:** \$98,002.16
- **Bills Paid:** \$77,202.16
- **Remaining Payables:** \$22,000
- **Open Payables:** \$71,938.30, including:
 - Delaware Engineering: \$17,911
 - Water main repairs: \$54,000 (down from \$101,000 in January)

Nick noted there are no current open payables to RBT, as they are only assisting with special projects and year-end audits. The annual report for the Public Service Commission is due at the end of March; Melita and Kirsten will assist with preparation.

IV. OPERATIONS REPORT

A. Plant Infrastructure

- A recent power outage affected cameras and gauges at the plant

- One camera has died; the plant has 16 total networked cameras that can be monitored remotely

B. Pressure Pumps

- Ongoing issues with pressure pumps at the plant, including motor failures and repairs
- Recommendation to invest \$8,000 in a new pump and motor for Pump C to prevent future operational disruptions
- Pump B is currently leaking water and requires repair
- Three functioning pumps are needed to maintain consistent water pressure during high-demand periods
- Nick clarified that under public health law, residents cannot install pressure tanks or booster systems in homes connected to municipal water supplies

C. Equipment Upgrades

- Installation of a remote diagnostic tool allowing Westech to monitor and diagnose filtration system issues more efficiently

D. Training

- D-class distribution training has been postponed
- A-class license training will begin in August; employees Andrew and Matt are scheduled to participate

V. BOIL WATER ADVISORY INCIDENT

Nick reported on a recent boil water advisory incident:

- A contractor working without proper permits caused water main damage
- A boil advisory was issued and later rescinded after testing confirmed satisfactory bacteriological water quality
- The situation was resolved within 36 hours after consultation with the Department of Health
- Nick clarified that while the water company issues boil notices, only the Department of Health has authority to rescind them
- Nick emphasized that boil notices are a legal requirement, not a sign of failure, and stressed the importance of proper community communication

VI. PUBLIC SERVICE COMMISSION UPDATES

- Progress continues on rate escalator discussions
- Payroll tax miscalculations are being addressed (\$18,000 under-calculation to be corrected)
- Plans to reinstate the emergency sewer repair charge on the water bill, allowing for up to \$50,000 to be collected for future bills
- Red House transfer accepted by PSC to satisfy outstanding debt; the town's assessment was accepted without requiring a separate appraisal
- RBT to finalize and deliver end of year report to PSC by March 30th

VII. CAPITAL PROJECTS

- Capital project petition to be submitted to PSC without the Center for Discovery due to ongoing details with their plan

- Discussion of potential water district expansion and adding a water line to serve businesses across the road
- Upcoming meeting with Environmental Facilities Corporation (EFC) scheduled for the 30th to explore potential loan options for future upgrades and improvements
- Discussion regarding feasibility and cost of sleeving a water main under Route 17 during upcoming sewer work

VIII. HOMEOWNER QUESTIONS / OPEN DISCUSSION

- Questions addressed regarding penalties for contractors working without permits
- Nick explained that both the POA and water company assessed fines, with additional potential fines from DigSafe New York
- Discussion of the possibility of extending water service to areas outside the current district
- Bob shared historical pricing information about boring work, estimating costs around \$300,000 approximately 10-12 years ago, though costs have likely decreased due to improved equipment

IX. ACTION ITEMS

1. **Nick/Anthony:** Proceed with purchasing and installing a new pump and motor for Pump C at the water plant; arrange for vendor to inspect and repair Pump B for leaks
2. **Melita/Kirsten:** Assist with preparing the annual report for the Public Service Commission (due end of March)
3. **Nick/Anthony:** Finalize and submit draft capital project petition to PSC by mid to end of week
4. **Nick/Anthony:** Participate in EFC call on the 30th regarding potential loan options
5. **RBT:** Finalize and deliver end of year report to PSC by March 30th
6. **Nick/Anthony:** Submit documentation to PSC to reinstate emergency sewer repair charge on water bill
7. **Nick/Anthony:** Finalize and amend payroll tax adjustment with PSC to correct \$18,000 under-calculation
8. **Nick/Anthony:** Consider discussing with Town of Thompson (Michael and Scott) regarding feasibility of sleeving water main under Route 17

X. NEXT MEETING

Regular meetings are held on the third Wednesday of every month, though scheduling may vary due to conflicts.

XI. ADJOURNMENT

There being no further business, the meeting was adjourned.

Secretary

Date Approved